

Booking Conditions and Agreement

Note: The word "Act" in these notes stands for "band", "group" or "solo performer" etc.

Role of Good Gigs Music Agency:

1. In these notes the person booking the Act is the "Employer" and the Act the "employee".
2. Good Gigs Music Agency while Acting as an intermediary in introducing the Act to the Employer is not to be held responsible if either side does not fulfill the terms of their agreement. Both Employer and employee must accept responsibility for fulfilling their side of the agreement.
3. Good Gigs Music Agency arranges the introduction of the Act to the Employer, supplies the Act and the Employer with contact details for each other, ensures details of the agreement are clearly understood and accepted by each side, and attempts to find an alternative Act in the event of a cancellation.

AGREEMENT

The person making the booking i.e. the "Employer" agrees:

4. to set out and confirm all the details of the function in writing on the attached form: the day, date, start and finish times for the performance, name, address, and contact person of the venue, and any particular requests or requirements such as a dress code for the performers. These should be discussed with the Act and made clear beforehand.
(NB: Beware. Guests may be late arriving, speeches can run on, and it would be best not to have members of an Act waiting about unnecessarily. Take care deciding on the start / finish times for the Act you have booked.)
5. to make the owners of the venue aware that the Act will be coming and will need access to the venue at least an hour before the performance to set up their equipment, conduct sound checks, change, and have some refreshment.
6. to ensure that there is an adequate supply of electricity sockets available to the Act.
7. to ensure that there is adequate space, chairs and tables available to the Act for them to perform and set up their equipment. This should be discussed with the Act and made clear beforehand.
8. to pay a deposit to Good Gigs Music Agency Acting on behalf of the Act – having first satisfied themselves that the Act is the most suitable for their proposed event. [Corporate events may pay the deposit on receipt of our Invoice and will receive a VAT receipt together with confirmation of the booking.]
9. in the case of a privately organised event to pay the balance of the fee to the Act on the night of the performance or beforehand.
10. in the case of a corporate event to pay the balance of the fee plus VAT within 30 days of invoice from Good Gigs Music Agency.
11. To allow the Act to take a short break, 15 minutes approximately, during a two or two and a half hour performance.
12. to pay whatever extra payment is agreed with the Act if they are asked to play on for an additional period of time beyond that agreed.
13. In the event of cancellation within three weeks of the event the Employer agrees to pay the balance of the agreed payment in full unless the Act can get another booking for that date in the time remaining.
14. In the event of a cancellation with more than three weeks notice the deposit will be forfeit.

The Act, i.e. the "employee", agrees:

15. to make themselves fully aware of all the conditions set out by the employer on the Booking Form mentioned in Point 4 above.
16. to arrive in time, suitably dressed, and perform for the period agreed, usually 2 ½ hours with a ¼ hour break, on the date and at the times agreed.
17. to include in their programme the songs and type of music described in the attached leaflet or as agreed between the Employer and the Act before the event.
18. In the event of the Employee / Act having to cancel due to circumstances beyond their control to refund the deposit paid to them by the Good Gigs Music Agency and to make every effort in collaboration with the Employer and the Good Gigs Music Agency to book a substitute Act of similar quality and cost to play at the event.

The Good Gigs Music Agency agrees:

19. to provide both Employer and the Act with a written agreement setting out the details as outlined on the attached Booking Form provided by the Employer and the attached Act description provided by the Act.
20. to put both Employer and Employee in direct contact with each other and to maintain and facilitate contact between them throughout the period prior to the event
21. to pay over their deposit to the Act once the booking is made by the Employer.
22. In the event of the Act having to cancel due to circumstances beyond their control Good Gigs Music Agency undertakes to assist them and the Employer as much as possible in getting an alternative Act to play for the event.